

# **Mike Moseley Elementary**

## Parent/Student Handbook

### 2019-2020



1851 W. Camp Wisdom Rd.

Grand Prairie, TX 75052

**Phone:** (972) 522-2800

Please read this handbook carefully with your child to ensure their understanding of rules and procedures that govern our campus and district. If you have any questions please see your child's teacher, the counselor, Assistant Principal or Principal. We will be happy to assist you.

# “One Team One Dream”

## “Airman’s Creed

I am an American Airman.  
I am a Warrior.  
I have answered my Nation's call.

I am an American Airman.  
My mission is to fly, fight, and win.  
I am faithful to a proud heritage,  
a tradition of honor,  
and a legacy of valor.

I am an American Airman.  
Guardian of freedom and justice,  
My nation's sword and shield,  
Its sentry and avenger,  
I defend my country with my life.

I am an American Airman.  
Wingman, Leader, Warrior.  
I will never leave an Airman behind,  
I will never falter,  
And I will not fail.”

— **General T. Michael Moseley**



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To Students and Parents of Mike Moseley Elementary!

The teachers and staff here at the Mike Moseley would like to welcome you to the 2019-2020 school year. We are excited to begin another school year with your student and look forward to another amazing year filled with great learning and educational experiences.

The Student Handbook is designed to be in harmony with board policy and the Student Code of Conduct that is adopted by the Board. Please be aware that the handbook is updated annually with policy adoption and revision taking place throughout the calendar year. Changes in policy that affect Student Handbook provisions will be made available to students and parents through newsletters and other communications.

**Parental involvement is one of the most important pieces to a child's academic success. Here are some tips that you can use to help your child be successful.**

- Set high expectations for your child
- Ask about their school day
- Help them with their homework – but do not do the work for them!
- Check their take home folder daily
- Attend school events
- Know their friends
- Drop in at school
- E-mail their teachers
- Check grades in Skyward
- Join the PTA and/or be on a Parent Organization such as All-Pro Dads
- Censor what is watched and video games played
- Censor social media and conversations via text
- Talk to them about life- responsibility, choices, consequences

# **General Information**

## **ATTENDANCE**

A child between the ages of 6 (on or before September 1) and 18 is required to attend school each day during the instructional year, as well as any applicable accelerated instruction program, extended year program, or tutorial session, unless otherwise exempted by law. School employees must investigate and report violations of the state compulsory attendance law. A student absent without permission from school will be considered in violation of the compulsory attendance law and subject to disciplinary action.

Upon enrollment, pre-kindergarten and kindergarten students will be under the same compulsory attendance law as grades 1 through 12.

When a student between ages 6 and 19 incurs unexcused absences for three or more days or parts of days within a four-week period, the school will send a notice to the student's parent, as required by law, to remind the parent that it is the parent's duty to monitor his or her child's attendance and to require the student to come to school. The notice will also inform the parent that the District will initiate truancy prevention measures and request a conference between school administrators and the parent. These measures will include a behavior improvement plan, school-based community service, or referrals to either in-school or out-of-school counseling or other social services. Any other measures considered appropriate by the district will also be initiated.

When a student is absent, it is important to let the school attendance office know the reason for missing school. Parents must call the school or send an electronic communication through the Parent Portal in Skyward to the school before 10:00 a.m. on the day of the absence. If contact is not made on the day of the absence a signed note will be required. If a signed note is not received within 4 days of the absence, the absence becomes unexcused.

The campus will document in its attendance records for the student whether the absence is considered by the District to be excused or unexcused. Please note that, unless the absence is for a statutorily allowed reason under compulsory attendance laws, the District is not required to excuse any absence, even if the parent provides a note explaining the absence.

When a student's absence for personal illness exceeds five consecutive days, the student shall be required to present a statement from a physician or health clinic verifying the illness or other condition that requires the student's extended absence from school.

## **AWARDS**

Students in grades 1-5 will be recognized for academic achievement every nine weeks. Grades for behavior are not counted when determining student eligibility for the Honor Roll. Students will be placed on the "All A's" Honor Roll if they have achieved 90 or above in all core subjects. Students will be placed on the "A/B" Honor Roll if they have achieved 80 or above in all core subjects.

Students in grades K-5 will be recognized for their attendance every nine weeks. A student who has not been tardy to or absent from school by 10:00 a.m. each day during a school year shall be entitled to receive a perfect attendance certificate/award. The student must have been enrolled on the first regularly scheduled school day and have attended each day for the entire grading period.

An excellent attendance certificate/award is given to a student whose absences do not exceed three. Three tardies is the same as one absence for this award.

At the end of each nine weeks, each classroom teacher will be asked to select one student as their “Top Flyer.” The criteria for this award is students display outstanding character and citizenship during the entire nine weeks. This could include a student who has shown great improvement in a subject area, worked to improve behavior, goes above and beyond, giving 100% in class, or has a positive attitude.

## **BEHAVIOR EXPECTATIONS / STUDENT CODE OF CONDUCT**

Moseley Elementary is committed to providing quality education for every student. All students are expected to follow the Student Code of Conduct at all times. A student who violates the District's Student Code of Conduct will be disciplined. The District's disciplinary options include various discipline management techniques which may include removal to an alternative education program, suspension, or expulsion.

Disciplinary measures are applied depending on the nature of the offense. In addition, when a student commits drug and alcohol related offenses or any reportable criminal act, he or she may also be referred to legal authorities for prosecution.

The student will be responsible for informing the parent of any disciplinary action taken by giving them a copy of the discipline referral which will be sent home within twenty-four hours after the infraction.

Below is a copy of our school-wide expectations that are also posted in classrooms and areas around the school. The expectations will be taught explicitly during the first weeks of schools and reinforced throughout the school year.

### **Hallway/Common Area Procedures:**

**S - Stop and listen attentively**

**O - Open yourself to making good choices**

**A - Act Responsibly**

**R - Respect self and others**

**S. O. A. R. RULES**

**In the Restroom**

- Flush the toilet
- Wash your hands
- Don't waste water
- Use the restroom quickly
- Be a good role model
- Clean up
- Use the restroom in the toilet
- Walk
- Keep your hands to yourself

**In the Hallway**

- Hands to your side or behind your back
- Walk in a single file line
- Don't leave big gaps in the line
- Voice Level O
- Be a good role model
- Shine with your team!
- Walk on the right side of the hallway
- Eyes forward
- Skip a square
- Keep your hands to yourself

**In the Cafeteria Eating**

- Eat appropriately
- Use polite conversation
- Be a good role model
- Try your best!
- Clean up
- Voice level 1
- Sit on your pockets
- Raise your hand for help

**In the Cafeteria Lines**

- Manage your things
- Follow directions
- Be a good role model
- Be the best you can be!
- Listen attentively
- Keep your arms and legs to yourself
- Voice level 1
- Stand correctly in line

**On Playground**

- Show respect for others and follow instructions given by supervisors.
- Stay off trees, planters, railings, drain pipes, and poles.
- Leave rocks, bark, sticks and other dangerous objects alone.
- Real or pretend fighting and rough play are not allowed.
- Use equipment safely, sensibly and appropriately.
- Do not bring toys, cell phones, balls or other equipment from home.
- On the slide/bridge equipment, slide down; it's one-way only. Playing tag is not allowed on this equipment.
- Stop what you are doing immediately when the whistle blows and go to your line.
- Voice Level in line is to be 0-1.

**Leadership and learning are indispensable to each other.**

**—John F. Kennedy**

A behavior log will be sent home daily in your child's folder detailing their behavior each day. Additionally, behavior points are awarded to students who follow behavior expectations and may be given by any adult in the building. Students will be able to trade in their points for rewards/incentives throughout the school year.

### **BIRTHDAYS**

Teachers will recognize your child's birthday during school and make it a special day at school. Due to allergies to food, you will not be allowed to bring cakes, cupcakes, favors, etc. for birthdays. Additionally, students will not be allowed to distribute invitations to personal parties at school. We discourage the delivery of gifts such as flowers, balloons, etc. to school. We will not be able to deliver them to the classroom and they are not allowed on the bus.

### **DISMISSAL PROCEDURES**

The school day ends at 3:35 p.m. Please make sure to pick up your child on time. Changes to how students will go home will not be accepted after 3:00 p.m. unless it is an emergency or an extenuating circumstance. Please notify your child's teacher in advance if transportation changes need to be made as we are unable to honor transportation changes without speaking to or receiving a note or email from a parent/guardian.

### **BUS**

Since the district's primary responsibility in transporting students in district vehicles is to do so as safely as possible, the operator of the vehicle must focus on driving and not have his or her attention distracted by student misbehavior. Students are subject to guidelines of the Student Code of Conduct when they are on school transportation. Any student who violates that code or the established rules of conduct while on school transportation may be denied transportation services and will be disciplined.

The following rules will apply to student conduct on school transportation:

1. Student must have ID badge to utilize transportation services.
2. Follow the driver's directions at all times.
3. Board and leave the bus in an orderly manner at the designated bus stop.
4. Keep books, band instrument cases, feet, and other objects out of the aisle.
5. Do not deface the bus and/or its equipment.
6. Do not put head, hands, arms, or legs out of the window or hold any object out of the window or throw objects within or out of the vehicle.
7. Do not smoke or use any form of tobacco, cigarettes, e-cigarettes, illegal drugs, controlled substance or alcohol.
8. Upon leaving the bus, wait for the driver's signal before crossing in front of the vehicle.
9. Observe all usual classroom rules.
10. Be seated while the vehicle is moving.

11. Fasten their seat belts – if seat belts are provided.
12. Follow any other rules established by the operator of the vehicle.

When a student violates the rules of conduct on school transportation:

- 1<sup>st</sup> Violation- warning
- 2<sup>nd</sup> Violation - removal from bus for 3 days
- 3<sup>rd</sup> Violation - removal from bus for 5 days
- 4<sup>th</sup> Violation- removal from bus for 5 days and possibly the remainder of semester/school year

### **WALKERS/BIKE RIDERS**

To ensure the safety of our students, any student walking or riding their bike home after school must have a signed permission slip on file with their classroom teacher. All walkers will be released from in the front of the school. To account for all students' whereabouts, students who walk or ride their bike home will sign out with their teacher before being dismissed.

If you would like for your child to walk or ride their bicycle home after school, please complete and return the attached permission slip to your child's teacher. Students will not be allowed to walk or ride their bike home without a signed permission slip on file.

### **CAR RIDERS**

All K-5 car riders will be dismissed from their grade-level exit locations. Students may be picked up in Lane 1 or 2 only and parents will not be allowed to park in any of the lanes in the back.

In an extra effort to keep our students safe, we will continue to use student name placards for all car riders. If you need additional placards, they may be purchased through the front office for \$2.00 each. The only placards that will be used are ones created, provided, and issued by the school. If parents in the car rider line do not have the school issued placard, they will need to check their child out in the front office. Proper identification must be shown in the front office and you must be listed in Skyward. Students will not be dismissed without the school issued placard for any reason.

### **DRESS FOR SUCCESS**

We believe that dress and grooming have an impact on students' attitude, attention, behavior and academic achievement. As per the GPISD Student Code of Conduct: All students are requested to present a personal image that is not distasteful or that detracts from the decorum of the school. Students shall come to school looking clean and neat, wearing clothing and exhibiting grooming that will not be a health and safety hazard to the student or others. Students should avoid items such as shorts, dresses or skirts that are not finger-tip length, slides or slip-ons, cut, frayed, or raveled clothing, flip flops, narrow strap tops or dresses, etc. The District prohibits pictures, emblems, or writings on clothing that are lewd, offensive, vulgar, or obscene or that depict or advertise tobacco products, alcoholic beverages of any kind, drugs, or any other substance prohibited under policy FNCA(L); further it prohibits any dress or grooming that, in the principal's judgment, may reasonably be expected to interfere with normal school operations.

### **EARLY DISMISSAL**

Since our instructional day ends at 3:35 p.m., any student dismissed before this time will receive an early release which is similar to a tardy because the student is missing a part of the instructional day. Please note that it is our policy that after 3:00 p.m., students will not be called from class for dismissal and you will be asked to pick your student up from the car rider line for safety reasons.



## **GRADES**

Report cards are issued every nine weeks for grades PK-5. Grades one through five will receive numerical grades. (Below 70 is failing) and achievement or progress in kindergarten will be reported as “developing at expected level” or “experiencing difficulty.” PK/Kindergarten report cards will be sent home beginning the second nine weeks and parent conferences will be held at the end of the first nine weeks.

### **REPORT CARDS**

Written reports of student grades and absences are issued to parents each nine weeks. If a student receives a nine-week grade of less than 70 in any class or subject, the parents are requested to schedule a conference with the teacher of that class or subject. The report card will state if teacher assistance is recommended for a student who receives a grade below 70 in a class or subject.

Report Card Dates: October 25, January 10, March 20, May 21

### **PROGRESS REPORTS**

Parents or guardians of students in grades 1-5 scoring below 73 in any subject, or deemed in jeopardy, of scoring below 73, shall receive written notice at the end of the fifth week of each reporting period advising them of the student's grade(s) and information relating to the special assistance available. Parents and guardians of students scoring an N (needs improvement) in any subject or deemed in jeopardy of scoring an N shall also receive written notice. Progress reports are sent home via students.

Progress Report Dates: September 20, November 22, February 7, April 17

## **HOURS OF OPERATION**

- 7:15 a.m.** School doors open. All students report to cafeteria.
- 7:30 a.m.** PK-2 stay in the Cafeteria; 3<sup>rd</sup>-5<sup>th</sup>- Gym
- 7:50 a.m.** Students released to classrooms.
- 8:00 a.m.** **Free** Breakfast in Classroom served daily with instruction beginning.
- 8:10 a.m.** Tardy bell rings. Students arriving to school or entering the school building at or after 8:10 a.m. are considered tardy and must report to the front office to receive a Tardy Pass.
- 3:35 p.m.** Students are dismissed from school.



## **ID BADGES**

Student ID badges help our day run smoothly and help keep our students safe and accounted for. All students are required to wear their student ID badge while on campus during the regular school day and are required for bus transportation. The school issued plastic sleeve and lanyard must be used as holes cannot be punched in the IDs. If your child's ID badge is lost or misplaced, a replacement fee of \$4.00 (cash only) will be charged.

## **LUNCH/RECESS**

If a student's parent hasn't brought lunch within the first 10 minutes of lunch, the student will go through the lunch line. Students must wear their ID badge to the cafeteria to in order to purchase lunch. Parents who join their child for lunch will sit at the designated Parent Table and no other students are allowed to join. Students are expected to follow all behavior expectations posted in the cafeteria at all times and we ask that parents help by following them as well.



Lunch prices for the 2019-2020 school year are as follows: \$2.70/student and \$4.00/adult. The reduced lunch price is \$.40/student. Students may be eligible for free meals or reduced priced meals. Applications are available [online](#) and must be completed each year.

**To meet the goals of the Nutrition Program, the following practices will begin February 4, 2019.**

- A student, other than those qualifying for reduced price meals, who has **five** unpaid meals charged to their account, will be provided an alternate meal.
- Students who qualify for **reduced price meals** will be provided an alternate meal after **(10)** unpaid meals.
- The student will not be allowed to exchange an item in the alternate meal.
- The student will not be permitted to charge or purchase supplemental items (a la carte or snack items) such as milk, ice cream, potato chips, etc.
- These restrictions will remain until the account balance has been paid in full.
- Parents will be notified by phone, email, letter, and/or text when a student meal account is negative.

**Campus Lunch Schedule**

Grade Level	Lunch Time
Kinder	11:25-11:55
1st Grade	11:35-12:05
2nd Grade	10:55-11:25
3rd Grade	12:05-12:35
4th Grade	10:45-11:15
5th Grade	12:15-12:45

Students will have recess for 30 minutes daily. Parents may not accompany their child to recess or class without permission from campus administration.

## **MORNING PROCEDURES**

Students may be dropped off in the back of the school in Lane 1 beginning at 7:15am. Parents will not be allowed to enter the school or park in any of the lanes around the school. All buses and daycare vans will enter the back of the school.

To minimize the number of visitors in the building, we respectfully request that parents refrain from walking students past the front doors in the morning. School staff will be located outside and throughout the school building to intercept and assist students to class.

## **PARENT/TEACHER CONFERENCES**

Students and parents may expect teachers to request a conference for the following reasons:

- 1) If the student is not maintaining passing grades or achieving the expected level of performance
- 2) If the student presents any other problem to the teacher
- 3) In any other case the teacher considers necessary

A student or parent who wants information or wants to raise a question or concern should confer with the appropriate teacher first, then contact administration if you feel the matter has not been resolved. A parent who wishes to confer with a teacher may call the office for an appointment during the teacher's conference period or request that the teacher call the parent during a conference period or at another mutually convenient time. Please remember the classroom environment and the complexity of a teacher's day. A teacher will generally respond within 24 hours via email, text, or phone.

<b>Campus Conference Schedule</b>	
<b>Grade Level</b>	<b>Conference Time</b>
<b>Kinder</b>	9:15-10:05
<b>1st Grade</b>	10:10-11:00
<b>2nd Grade</b>	12:45-1:35
<b>3rd Grade</b>	11:15-12:05
<b>4th Grade</b>	1:40-2:30
<b>5th Grade</b>	2:35-3:25
<b>Specials</b>	8:20-9:05

## **POSSESSION AND USE OF PERSONAL ELECTRONIC DEVICES/CELL PHONES**

Except as described below, students are not permitted to possess or use personal electronic devices such as MP3 players, video or audio recorders, DVD players, cameras, games, e-readers, or other electronic devices at school, unless prior permission has been obtained.

For safety purposes, students are permitted to possess personal cell phones; however, these devices must remain turned off during the instructional day and will be picked up and placed in a secured location, unless they are being used for approved instructional purposes. A student must have approval to possess other telecommunications devices such as netbooks, laptops, tablets, or other portable computers.

Use of any other electronic device, including cell phones, used during the instructional day or motivational activity must have approval from campus administration.

The district will not be responsible for any damaged, lost, or stolen electronic or telecommunications (cell phones) device.

## **RETENTION AND PROMOTION**

Kindergarten is not mandatory in Texas. Therefore, promotion from kindergarten to first grade is automatic. A parent may request a child be retained in kindergarten.

In grades 1–8, students shall be promoted who score 70 or above in three of the following areas: reading, language arts, mathematics, science, and social studies. For other students, the principal shall decide whether to promote or retain each student individually after consulting with the student's teachers based on the following:

- 1. Mastery of grade-level essential knowledge and skills;*
- 2. Previous retentions;*
- 3. Chronological age;*
- 4. Maturational development;*
- 5. Attendance record;*
- 6. Experiential background;*
- 7. Estimation of the student's ability and achievement;*
- 8. The student's motivation and attitude; and*
- 9. Any other factor the principal considers important.*

[GPISD Board Policy EIE(LOCAL)]



## **REQUESTING A SCHEDULE CHANGE OR TEACHER**

The teachers at Moseley Elementary are highly qualified. We strive to meet your student's needs to help them be successful. Once a student is placed in a class, it can be detrimental to a student if he or she is changed from one class to another in the middle of the school year. Requests are always taken very seriously, and steps must be followed for this change to occur. If a parent has concerns about a teacher, a parent-teacher conference must be made to resolve the matter. If after many attempts at resolving the situation with the teacher and the parent still feels dissatisfied, then administration will review the matter. Administration will set up a process for parents and teacher to follow to help resolve the situation. After the process is complete, then administration will determine if switching the student's class is in the best interest of the student.

Written requests for placements with consideration of student's needs and strengths can be addressed to the principal, Mrs. Huynh, and must be received prior to Friday, May 3. Please do not request to have or not have specific teachers for your child, but rather focus on the educational considerations listed above. Written requests which include specific teacher's names will not be honored.

## **TECHNOLOGY ACCEPTABLE USE POLICY**

To prepare students for an increasingly technological society, the district has made an investment in computer technology for instructional purposes. Use of these computer resources is restricted to students working under a teacher's supervision and for approved purposes only. Computer use will be monitored at all times by the Grand Prairie ISD staff.

Students and parents will be asked to sign a user agreement regarding use of these resources. Violation of this agreement may result in withdrawal of privileges and other disciplinary action. Please see Student Responsibility for Computer Usage in the district Elementary Student Handbook.

Violation of GPISD's policies and procedures involving the use of computers and networks will result in disciplinary action as specified in the Student Code of Conduct Handbook, including, but not limited to, cancellation of user privileges. In addition, violators may also be reported to the appropriate criminal authorities. Campus administration will determine when a policy or procedure has been violated and their decision is final.

## **VISITORS**

Parents are always welcome at our school. All visitors must first report to the office to provide identification and obtain a pass. Visitors should enter the building through the front door only. If staff members see someone in the building who is not wearing a badge/sticker, they are required to escort the visitor to the office. Visitors must also stop by the front office to return their visitor badge when leaving the building.

Such visits are not permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment. Since visitors may serve as role models to students, all visitors must adhere to the highest standards of courtesy and conduct. Disruptive behavior will not be permitted. In addition, all visitors must comply with the minimum standards of the student dress code.

Parents who wish to visit classrooms must obtain prior approval from Mrs. Huynh. A campus administrator will accompany all parents entering classrooms.

## **VOLUNTEERS/CHAPERONES**

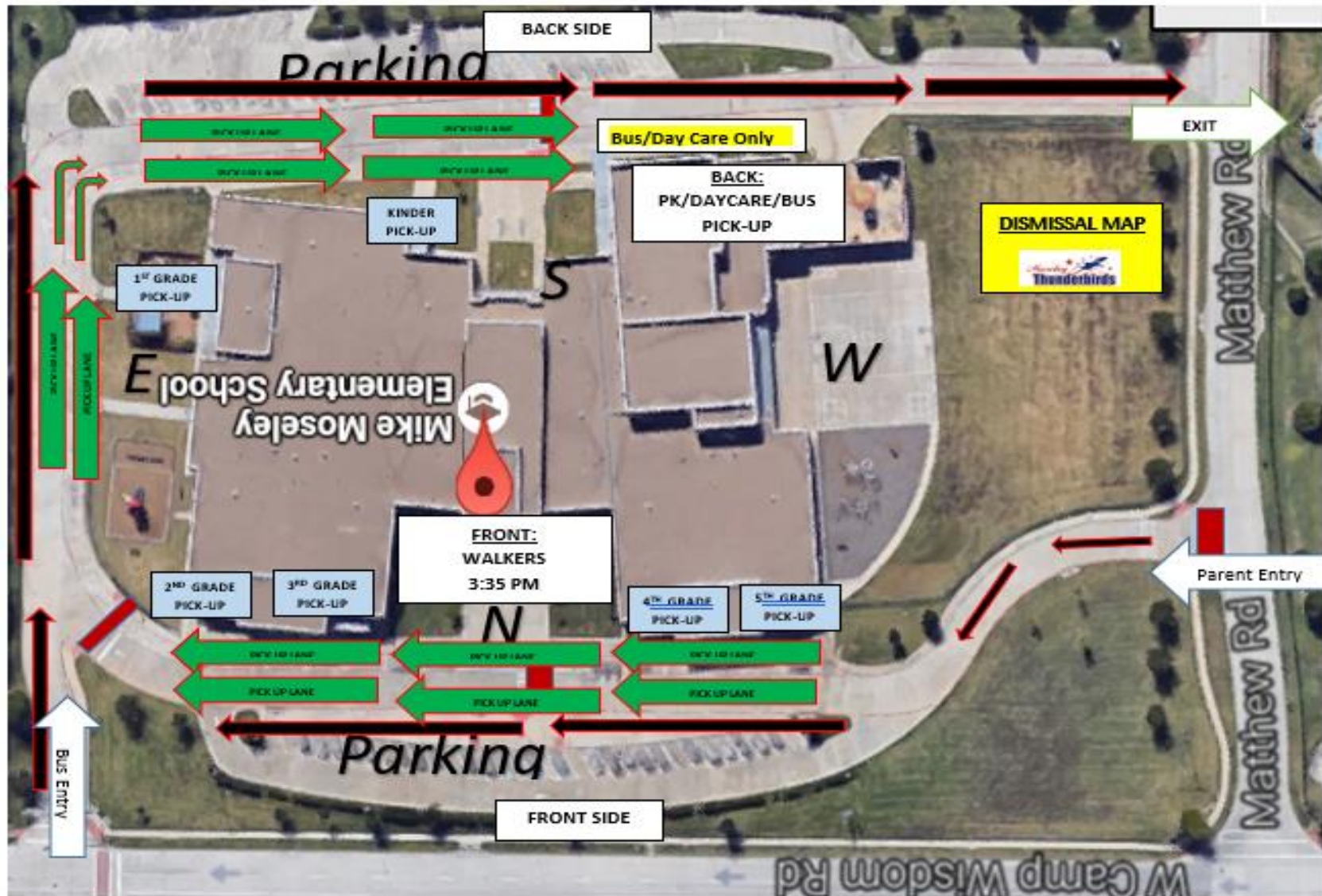
All volunteers and chaperones in GPISD must agree to complete an annual background check by completing the Grand Prairie ISD Online Volunteer Application located [here](#) or go to <https://www.gpisd.org/Page/37207>. Once you have completed the background check online, you may call Mrs. Valencia or visit the front office to check for approval.

## MOSELEY ARRIVAL MAP





## MOSELEY DISMISSAL MAP







# Mike Moseley Elementary

## Parent/Student Handbook

2019 - 2020



\_\_\_\_\_ I have received, read, and understand the contents of this handbook with my child and we will act in accordance with these policies and procedures.

Student Name (please print): \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent Signature X \_\_\_\_\_ Date \_\_\_\_\_

Student Signature X \_\_\_\_\_ Date \_\_\_\_\_

***Please sign and return the last page to your child's teacher after reading the Parent/Student Handbook.***



## Permission to Release Child to Walk or Ride Bike Home from School

I give permission for my son/daughter to walk home or ride their bike from school each day during the 2019-2020 school year unless I otherwise inform my child's teacher. I understand that my child will be dismissed at 3:35 p.m. and is expected to leave the campus grounds immediately. All walkers will be released in front of the school by a staff member indicated on the map. I am aware that once my child leaves the school campus, there is no adult supervision. For my child's safety, they are aware they are not allowed to loiter around the premises after school or at any nearby business, and they are to go directly to their after-school destination.

Student's Name: \_\_\_\_\_

Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_

\_\_\_\_ I give permission for my child to walk home from school.  
(Students in grades 2<sup>nd</sup> and under must be accompanied by an older sibling or authorized adult.)

**OR**

\_\_\_\_ I give permission for my child to ride their bike home from school.  
(Students in grades 2<sup>nd</sup> and under must be accompanied by an older sibling or authorized adult)

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

# Mike Moseley Elementary School

## Photo Release Permission Slip

Mike Moseley has a proud tradition of celebrating student accomplishments and involvement by sharing them with our community. For us to do so, we periodically submit press releases which include students' names and photographs to the local media or post such information on our district website, district sponsored publications, or displays at school functions. Our intent is to be informative and recognize our students' achievements and involvement in the school. We understand; however, concerns may arise in regard to a student's right to privacy. If you AGREE to allow Mike Moseley to publish, post or distribute your child's name and/or photograph or other information related only to his/her achievement (e.g. academic, athletic, award) and involvement (e.g. school clubs, school functions and yearbook) check the first statement below.

As a parent or guardian of this student, I hereby consent to the use of photographs/videotape taken during the course of the school year for publicity, promotional and/or educational purposes (including publications, presentation or broadcast via newspaper, internet, yearbook or other media sources).

\_\_\_\_ Yes, I give consent for Mike Moseley Elementary to photograph my child for school purposes and/or at school events.

\_\_\_\_ No, I do not authorize Mike Moseley Elementary to photograph for my child for any event.

**Please understand that failure to return this release form within four (4) school days from the date of distribution will constitute denial of the above requests and your child will not be photographed or included in the yearbook.**

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## MIKE MOSELEY ELEMENTARY SCHOOL

### School Parent Compact 2019-2020

We know that learning can take place only when there is a combination of effort, interest, and motivation. Because we are all committed to Mike Moseley Elementary, we are going to do our best to promote our student's achievements.

This agreement is a commitment to work together to improve learning.

**As a Student, I agree to:**

Finish and turn in my assignments on time.

Attend school every day unless I am sick.

Do my best every day and tell my parents about it.

Follow the school and classroom rules so that everybody can learn and be safe.

Ask my teacher questions when I don't understand something.

Go to my public or school library at least once a week.

Study or read every school night.

Give my parents the notes my teacher sends.

**As a parent I agree to:**

Talk to my child about school activities every day.

Find out how my child is progressing by attending conferences with the teacher.

Encourage good study habits at home.

Reinforce good behavior at school.

Attend school activities.

Support the classroom discipline plan.

Monitor my child's attendance.

Contact my child's teacher if I have any concerns.

Ensure my child eats healthful foods and gets enough sleep.

**As a teacher I agree to:**

Provide learning experiences that produce learning.

Encourage a positive self-concept in all my students.

Keep parents informed about progress and/or concerns.

Find out what techniques and materials work best for the students.

Support the parents.

Attend school activities.

Inform the parents about my homework philosophy.

Support high academic standards.

Remain steadfastly professional.

**As an administrator I agree to:**

Provide support and instructional direction to both student and parent.

Provide a healthy and safe environment for the student and teacher in which to teach and learn.

Support high academic standards.

Encourage school and home-learning partnerships.

Support a collegial and collaborative school environment.

Support professional development that promotes the best practice standards.

Remain steadfastly professional.

Most importantly, we promise to help each other carry out this agreement.

\_\_\_\_\_  
Parents

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Student: \_\_\_\_\_

Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_